

InterZooMaster: Final Meeting

Monday, 25th November 2024, 10:00am CET

Hybrid Meeting – EAZA & Microsoft Teams

AGENDA

Note – change from 2 day hybrid to 1 day hybrid meeting due to availability of colleagues at critical points over the two days.

The agenda provided below is intended to be a general guide in preparing for the meeting. Meeting participants are urged to come prepared and join the meeting in time to ensure that matters required to be completed during the meeting are covered despite the strictness of timings. The meeting will be recorded via Microsoft Stream and the recording will be shared with Project Partners & Advisory Board Members following the meeting.

Monday 25th November @ [EAZA Executive Office](#), Plantage Middenlaan 45, 1018DC Amsterdam, NL

1. **10:00-10:15am** Welcome & housekeeping (*April Adams*)
2. **10:15am-11:00am:** Partner introductions (*all partner representatives*)
 - a. Institutional/Personnel
3. **11:00am-11:30pm:** *Coffee break*
4. **11:30am-1:00pm** EMDM InterZooMaster project progress (*Chris Young & Stefano Vaglio*)
 - a. Project progress towards expected outputs
 - b. Course confirmation – Final agreement on process and content on next stages in the development of the course, material and consortium cooperation
 - i. Course structure (IO1)
 - ii. Module development plan (IOs2-4)
 - iii. Consortium Agreement (IO5)
 - iv. Diploma Supplement (IO5)
 - c. Project communication & dissemination
 - d. Q/A session
7. **1:00pm-2:00pm:** Lunch



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Erasmus Mundus Project Ref: 101128195
International Zoo Conservation and Management Master (InterZooMaster)

8. **2:00pm-2:45pm:** EMJM InterZooMaster report to EACEA (*Chris Young & Stefano Vaglio*)
 - a. Presentation, discussion and final agreement of the Final Report
 - a. Technical Report (Part A and B)
 - i. Key Performance Indicators
 - b. Status of work package(s)
 - c. Financial statement
 - b. Q/A session
9. **2:45pm-3:15pm** Admin & management arrangements (*Liz Fleetham & Keeley Craig*)
 - a. Paperwork & finances
 - b. Management & monitoring
 - c. Q/A session
10. **3:15pm-4:00pm** Wrap-up & next steps (*Chris Young & Stefano Vaglio*)
 - a. Discussion for preparation and submission of EMJM project proposal
 - b. Agreeing of actions
 - c. Closing remarks & formal end of meeting

7 :30pm Social dinner

Park Restaurant, Hotel Arena, 's-Gravesandestraat 55, 1092 AA Amsterdam



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